Lockout/Tagout: Contractor Notification Form

It is the policy of ________________________ to establish and follow work practices consistent with the lockout/tagout provisions as set forth in Part 1910.147 of the Federal Code of Regulations. It is also policy to inform contractors of the divisional/corporate lockout/tagout procedures to be followed during control of hazardous energy.

The following checklist is a guide to inform the contractor. It is to be signed by the contractor and a divisional representative at the end of the information conference.

Description of work to be performed: ____________________________________________________________

__________________________________________________________________________________________

Potential energy hazards: ☐ Electrical  ☐ Hydraulic  ☐ Pneumatic  ☐ Residual

Explain: ________________________________________________________________

__________________________________________________________________________________________

Description of lockout procedures:  (copy of procedures)

Description of lockout/tagout devices: _________________________________________________________

Contractors: __________________________________________________________

Division: ____________________________________________________________

For Company: ___________________________ Title: ___________________________

(Print Name)

Signature: ___________________________ Date: ___________________________

I have been presented the above information. I understand it and I accept the responsibility of informing my employees of the potential hazards.

For Contractor: ___________________________ Title: ___________________________

(Print Name)

Signature: ___________________________ Date: ___________________________

Division: ___________________________