Determining if an Injury/Illness is Recordable

1. Is it work related? No → Do not record
   Yes → It is a new case?

2. No → Update old OSHA log entry
   Yes → Did employee die?

3. No → Did the employee have days away from work?
   Yes → Did employee have restrictions that impacted "routine functions" or required employee to be moved to another position?

4. No → Medical Treatment beyond first aid
   Yes → Did employee lose consciousness

5. No → Did employee develop TB due to work-related TB exposure
   Yes → Record Case on OSHA 300 Log

6. Was employee medically removed due to OSHA medical surveillance requirements?
   No → Significant injury/illness diagnosed by licensed health care professional
   Yes → Needle stick or sharp injury contaminated with blood or other potentially infectious material?

Our safety evaluations, reports and recommendations are made solely to assist your organization in reducing hazards and the potential of hazards and accidents. These recommendations were developed from conditions observed and information provided at the time of our visit. They do not attempt to identify every possible loss potential, hazard or risk, nor do they guarantee that workplace accidents will be prevented. These safety evaluations, reports and recommendations are not a substitute for ongoing, well-researched internal safety and risk management programs. This report does not warrant that the property inspected and its operations are compliant with any law, rule or regulation.