# Job Safety Analysis Form

<table>
<thead>
<tr>
<th>Specific Job Steps (Sequence of tasks)</th>
<th>Hazard Identification (Accident causes or potential causes)</th>
<th>Recommended Corrective Actions (What safe practices, procedures, PPE are needed to prevent injury)</th>
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**NOTE:** Every Job Safety Analysis (JSA) should be machine/task/site specific and is not all encompassing of the recommended action items that will prevent an injury from occurring. All workers should be trained and verify that they understand all the requirements of this Job Safety analysis.

I have reviewed the above JSA, and am familiar with the required job tasks.

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Date</th>
<th>Sign Name</th>
<th>Supervisor</th>
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Sample

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<thead>
<tr>
<th>Job Safety Analysis (JSA) Form</th>
<th>Job/Task: Changing Light Bulb</th>
<th>Date: 04/13/10</th>
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<tbody>
<tr>
<td>Job Title: Maintenance Person</td>
<td>Analysis Conducted By: Joe Lumens</td>
<td>Reviewed by:</td>
</tr>
<tr>
<td>Department: Maintenance</td>
<td>Required PPE: Safety glasses and cut-resistant gloves.</td>
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**Specific Job Steps**
(Sequence of tasks)

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<td>(Accident causes or potential causes)</td>
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1. Obtain ladder
   - 1a. Trip while carrying ladder
   - 1b. Muscle strain from carrying ladder
   - 1a. Clear walking path
   - 1b. Use proper lifting techniques
   - 1b. Get help carrying ladder

2. Get bulb
   - 2. Cut if bulb breaks
   - 2. Wear protective gloves
   - Hold bulb gently

3. Ensure power is off
   - 3. Electrical shock
   - 3a. Fall as result of reaction injury
   - 3 & 3a Lock out Tag out

4. Climb ladder
   - 4a. Fall from ladder
   - 4b. Pinch fingers
   - 4c. Sliver from ladder railing
   - 4a. Inspect ladder prior to use
   - 4a. Climb using 3-pt of contact
     - Wear proper footwear
   - 4a. If step ladder, no use of top 3 steps
   - 4b. Keep hands clear of pinch points when setting up ladder
   - 4c. Don’t slide hands along ladder railing

5. Remove/replace bulb
   - 5a. Electric shock
   - 5b. Burn from hot bulb
   - 5c. Eye injury or hand laceration from broken bulb
   - 5a. Turn off light switch and breaker
   - 5b. Allow bulb to cool before removing
   - 5c. Wear tacky, cut-resistant gloves so bulb does not need to be squeezed while twisting

6. Climb down ladder
   - 6a. Fall from ladder
   - 6b. Pinch fingers
   - 6c. Sliver from ladder railing
   - 6a. Climb using 3-pt of contact
     - Wear proper footwear
   - 6b. Keep hands clear of pinch points when setting up ladder
   - 6c. Don’t slide hands along ladder railing

7. Discard of old bulb
   - 7. Cut if bulb breaks
   - 7. Wear protective gloves
   - Hold bulb gently
Our safety evaluations, reports and recommendations are made solely to assist your organization in reducing hazards and the potential of hazards and accidents. These recommendations were developed from conditions observed and information provided at the time of our visit. They do not attempt to identify every possible loss potential, hazard or risk, nor do they guarantee that workplace accidents will be prevented. These safety evaluations, reports and recommendations are not a substitute for ongoing, well-researched internal safety and risk management programs. This report does not warrant that the property inspected and its operations are compliant with any law, rule or regulation.

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